

**Minutes of the Monthly Meeting of Great Ayton Parish Council  
held on Tuesday 2 February 2016 at 7.00 pm**

**Present:-** Cllrs: J Fletcher, G. Readman, Mrs F Greenwell, Mrs A Taylor, Mrs J Brown and R Kirk.  
Mrs J McLuckie (Parish Clerk), PC Ballantyne and 4 Members of the Public.

Min No.	Business
1	<p><b><u>Apologies for Absence</u></b> Apologies were received from Cllr R Hudson.</p>
2	<p><b><u>Declaration of Interest in items on the Agenda</u></b> Declarations declared and noted with the relevant topic/s.</p>
3	<p><b><u>Members of the Public invited to address the Council</u></b> Representatives from Yatton House informed members that unfortunately the current proposal to move to a new purpose built facility was not viable at this stage because of some of the requirements stipulated by the benefactor. They were therefore requesting agreement from the Parish Council for a 10 year lease, this would enable them to fund some building improvements and repairs. The Parish Council considered this proposal and advised that the Parish Council also need to be considering the future development of this area and therefore it was agreed that they would offer a 5 year licence rather than a lease and agreed that a one year notice to withdraw by either party. <b>Agreed.</b></p> <p>Great Ayton Discovery Centre were seeking agreement of the proposed communication document which had been discussed with Cllrs Kirk and Fletcher. The Parish Council supported the introduction of a communication document but they wanted to make a few amendments. Both Cllr Kirk and Fletcher were happy to attend GADC Trust meetings as required and it was agreed that a meeting should take place each Autumn with the GADC Trustees to review the financial situation prior to setting the Parish Precept. The Parish Council confirmed that they remain and will continue to fully support the GADC. <b>Agreed.</b></p>
4	<p><b><u>Minutes of the Parish Council Meeting held on Tuesday 5 January 2016</u></b> The minutes of the Parish Council Meeting held on Tuesday 5 January 2016 were approved and signed.</p>
5	<p><b><u>Police Report</u></b> The police report had been circulated. There had been 20 incidents reported between 5 January 2016 and 31 January 2016. <b>Noted.</b></p>
6	<p><b><u>Council Services Report</u></b></p> <p><b>Memorial Seat</b> It was agreed to arrange for a plaque to be placed on the bench that had been purchased and situated on Little Ayton Lane. <b>Agreed.</b></p> <p><b>Cemetery</b> Plaques - Cllr Mrs Greenwell showed members two plaques for them to decide which they preferred. Members unanimously agreed the black with white lettering and the Clerk was asked to notify the Funeral</p>

	<p>Directors and the Cemetery Superintendent that anyone enquiring about plaques should be advised that the Parish Council recommended sign could be purchased from Signs and Plastics in Middlesbrough. <b>Agreed.</b></p> <p><b>Public Conveniences</b> - the improvement work to the toilets was well under way and should be completed in the next couple of weeks. <b>Noted.</b></p> <p><b>Village Fete</b> - the Clerk had receive a response from the Rt Hon Rishi Suank MP who had advised that he would not be able to open the fete but that he and his family would attend later in the afternoon. <b>Noted.</b></p> <p><b>Tour de Yorkshire</b> - Cllr Fletcher had circulated a document containing a number of proposals for the day. The Clerk was asked to write to all the local businesses seeking their support and requesting a contribution towards the bunting. The Clerk would also liaise with the school to ascertain if they had any proposals for the day. <b>Agreed.</b></p> <p><b>Queens 90<sup>th</sup> Birthday</b> - Mr and Mrs Sutcliffe had kindly granted their permission for a beacon to be lit on Captain Cooks in recognition of the Queen's 90<sup>th</sup> Birthday. Cllr Fletcher had arranged for the beacon basket to be delivered to Captain Cooks and the Clerk was asked to contact Cleveland Search and Rescue to see if they would assist with the event. <b>Agreed.</b></p>
7	<p><b><u>Planning Report</u></b></p> <p><b>16/00081/FUL - 52 Roseberry Road</b> - Proposed construction of a two storey side and single storey front and rear extensions. <b>No objections.</b></p> <p><b>16/00024/CAT - The Green, High Green</b> - Works to trees in a conservation area. <b>No objections.</b></p> <p><b>15/02856/FUL - Cleveland Lodge</b> - Proposed retirement village (Use Class C3) comprising 80 no. 1 and 2 bedroom apartments and associated community facilities (element of extra care). <b>Members were disappointed that the Care Home Facility had been removed and that there was no bungalows contained within the proposal. The size of the site is outside of the agreed scale contained within the Local Development Framework.</b></p> <p><b>NYM/2016/0024/FL - 20 Dikes Lane</b> - Application in respect of alterations and extension including raising roof height, inclusion of dormer windows to rear, construction of pitched roof to garage and creation of plant room to lower ground floor (revised scheme to NYM/2015/0443/FL) at 20 Dikes lane, Great Ayton, Grid Reference 458068 510975. <b>No objections.</b></p> <p><b><u>Applications Approved.</u></b></p> <p><b>15/02513/FUL - Strawberry Fields, Pannierman Lane</b> - Alteration to rear ground floor window and first floor window with the addition of a balcony to rear of dwelling house.</p> <p><b>15/02328/FUL - Great Ayton Village Hall</b> - Rebuilding external staircases and handrails to Village hall to provide improved access facilities.</p> <p><b>15/02092/LBC - 61 High Street</b> - Listed building consent for the replace of 4 no front elevation windows.</p>
8	<p><b><u>Correspondence and Information Report</u></b></p> <p><b>Yatton House</b> - Re: Yatton House Land - <b>As agreed in the public session.</b></p> <p><b>Teesside Hospice</b> - Thank you letter for the donation raised at the Christmas Carols on the High Green. <b>Noted.</b></p>

	<p><b>Ms Readman</b> - Order and cheque for a memorial bench. <b>Noted.</b></p> <p><b>HDC</b> - Recycling centre removal - confirming removal of the recycling centres at Yatton House and Buck Hotel at the end of March 2016. <b>Noted.</b></p> <p><b>NYMNPA</b> - North Yorksh Moors Farmer funding Events - February 2016. <b>Noted.</b></p> <p><b>Ms Simms</b> - Re: Parking Concern. <b>The Clerk to respond confirming that unfortunately the Parish Council cannot assist.</b></p> <p><b>The following items for information were all noted:-</b>  Rural Services Network Weekly Email Digests (previously circulated).  SLCC - Clerks and Councils Direct January 2016 Issue 103.</p>
9	<p><b><u>Clerk's Report</u></b></p> <p><b>Footpath Easby Lane to Suggitts Field – Underground Leak</b>  Cllr Moorhouse had advised members of the new working structure and reassured members that Mr Mullins had handed over reports on this and other issues within Great Ayton for action. <b>Ongoing.</b></p> <p><b>Hall Fields Footpath</b> - Cllr Moorhouse was due to meet with the PROW officer week commencing 15 February 2026. <b>Noted..</b></p> <p><b>Defibrillator</b> – Cllr Fletcher was arranging for the installation of the defibrillator outside the Great Ayton Discovery Centre. <b>Ongoing.</b></p>
10	<p><b><u>Accounts Report</u></b></p> <p>The total payments made were £2276.54.  The total receipts received were £2959.95</p>
11	<p><b><u>Councillors Reports</u></b></p> <p>Cllr Mrs Brown asked if the planters outside the Village Hall could be tidied as the plastic sheeting had blown out in the recent high winds. The Clerk would ask the Cemetery Superintendent to sort. <b>Agreed.</b></p> <p>Cllr Readman requested that the scheme in relation dog chipping be advertised. The Clerk would display the poster around the Village and send a copy to the D &amp; S Reporter. <b>Agreed.</b></p> <p>Dog Fouling continues to be a concern from Park Square up to Sams Bakers, in addition a number of reports had been received about dog fouling at the train station. The Clerk was asked to report both incidents to the dog warden and members were asked to encourage residents to report dog fouling on line. <b>Agreed.</b></p> <p>Cllr Mrs Greenwell had received a request for the children's pancake races to take place on the High Green again this year. <b>Agreed.</b></p> <p>Cllr Fletcher had made numerous attempts to contact Mrs Holdsworth in relation to her kind offer to donate a Cedar Tree. Unfortunately he had not been able to speak to her so the Clerk was asked to write to her to explain that our Tree Specialist had advised against planting this tree on the Low Green as the conditions were unsuitable. However, the tree could be planted either on the slope on the Riverside or in the plantation at Ayton Hall. <b>Agreed.</b></p>

**GREAT AYTON PARISH COUNCIL – MEETING 2 FEBRUARY 2016**

**COUNCIL SERVICES REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Seat at Gribdale	Cllr Fletcher had obtained agreement from NYMNPA that a bench can be purchased from them for installation in an agreed area.	Cllr Fletcher provided the Clerk with contact details and the Clerk had supplied the information on the funds available.	Open
Cemetery	Plaques. Cllr Mrs Greenwell had purchased two plaques for members to consider for future use.		Ongoing.
Public Conveniences	Cllr Fletcher had conducted a full review and produced a detailed improvement plan which he agreed to oversee.	The Cemetery Superintendent and Assistant had commenced work within the toilets which would include a full clean and painting.	Ongoing.
Village Fete	11 June 2016 - Theme 'Royalty through the Age's'. The Clerk had wrote to all the local businesses advising them of the dates for the Village Fete as well as other groups encouraging them to enter a float.	To identify someone to carry out the commentating on the day. The Clerk had wrote received a response from Rt Hon Rishi Sunak MP in regard to him opening the Village Fete which advised that he was already committed to open a fete that day.	Ongoing.
Tour de Yorkshire	1 May 2016 - to consider events to take place within the Village		Ongoing.
Queens 90 <sup>th</sup> Birthday	21 April 2016 - the Clerk had contacted Mr and Mrs Sutcliffe who had confirmed their support to lighting a beacon on Captain Cooks Monuement.		Ongoing.

**GREAT AYTON PARISH COUNCIL – MEETING 2 FEBRUARY 2016**

**PLANNING REPORT**  
**PLANNING APPLICATIONS**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
16/00081/FUL - 52 Roseberry Road	Proposed construction of a two storey side and single storey front and rear extensions.
16/00024/CAT - The Green, High Green	Works to trees in a Conservation area.
15/02856/FUL - Cleveland Lodge	Proposed retirement village (Use Class C3) comprising 80 no. 1 and 2 bedroom apartments and associated community facilities (element of extra-care).
NYM/2016?0024/FL - 20 Dikes Lane	Application in respect of alterations and extension including raising of roof height, inclusion of dormer windows to rear, construction of pitched roof to garage and creation of plant room to lower ground floor (revised scheme to NYM/2015/0443/FL) at 20 Dikes Lane, Great Ayton, Grid Reference 458068 510975.
Ms Simms	Re: Parking concern.

**APPLICATIONS APPROVED**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION OF WORK</b>
15/02513/FUL - Strawberry Fields, Pannierman Lane	Alteration to rear ground floor window and first floor window with the addition of a balcony to rear of dwelling house.
15/02328/FUL - Great Ayton Village Hall	Rebuilding external staircases and handrails to Village Hall to provide improved access facilities.
15/02092/LBC - 61 High Street	Listed building consent for the replace of 4no front elevation windows.

**OTHER PLANNING INFORMATION**

<b>PLANNING REF/ADDRESS</b>	<b>DESCRIPTION</b>	<b>STATUS</b>
15/01400/FUL - Cleveland Lodge	Construction of 44 extra care units with associated community facilities (Use Class C2) and a 40 bed residential care home (Use Class C2).	Withdrawn

**CORRESPONDENCE AND INFORMATION REPORT**

**CORRESPONDENCE**

<b>Sender</b>	<b>Information</b>
Yatton House	Re: Yatton House Land.
Teesside Hospice	Thank you for the donation raised at the Christmas Carols on the High Green.
Ms Readman	Order and cheque for a memorial bench.
HDC	Recycling Centre Removal - confirming removal of the recycling centres at Yatton House and Buck Hotel at the end of March 2016.
NYMNPA	North Yorks Moors Farmer Funding Events - February 2016.

**INFORMATION**

<b>Sender</b>	<b>Information</b>
Rural Services Network	Weekly Email Digests (previously circulated).
SLCC	Clerks and Council Direct January 2016 Issue 103.

**GREAT AYTON PARISH COUNCIL – MEETING 2 FEBRUARY 2016**

**CLERK'S REPORT**

<b>ITEM</b>	<b>INFORMATION</b>	<b>ACTION/COMMENTS</b>	<b>STATUS</b>
Footpath Easby Lane to Suggitt's Field	Footpath completed. Underground leak reported to both PROW and NWB. Northumbrian Water had confirmed that the water was not from one of their sources.	Cllr Mrs Moorhouse had provided an update following discussion she had with Mr Mullins confirming that Mr Brown would be in touch in regard to this matter.	Open.
Hall Fields Footpath	The Clerk had reported that it was extremely muddy and dangerous. This was still seen as a priority on the grounds of health and safety as the footpaths remain in a dangerous condition	Cllr Mrs Moorhouse had provided an update following discussion she had with Mr Mullins confirming that Mr Brown would be in touch in regard to this matter.	Open.
Defibrillator	The Clerk had collected the defibrillator that would be installed outside the Great Ayton Discovery Centre.	Cllr Fletcher would oversee the installation of the unit.	Ongoing.
High Street Parking	The Clerk to request North Yorkshire County Council to try and arrange a meeting in advance of the November Parish Council meeting. Document circulated Re: Parking Policy in England. The Clerk had wrote to the local businesses requesting that there staff park away from the shop front and preferably walk if possible	This item would be deferred until May to allow a car park survey to take place in April.	Closed until May.

**GREAT AYTON PARISH COUNCIL – MEETING 2 FEBRUARY 2016**

**ACCOUNTS REPORT**

**1.1 Payments**

<b><u>Supplier</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
R D Alderson Ltd	Hedge Cutting	Allotments	180.00
Paul Suggitt	Funeral Duties	Cemetery	87.50
Thompsons Hardware Ltd	Cleaning products, light bulbs, toilet rolls etc	Public Conveniences	103.29
Sam Turner & Sons Ltd	Rotary mower service - POS	112.30	736.79
	Boots, tape, grease and rat bait - POS	123.04	
	Tractor Mower service - POS	473.25	
	Air Filter – POS	28.20	
Northumbrian Water	Public Conveniences 1.10.15 to 31.12.15	Public Conveniences	DD 139.56
Northumbrian Water	Cemetery 1.10.15 to 31.12.15	Cemetery	DD 9.55
Northumbrian Water	Allotments 1.10.15 to 31.12.15	Allotments	DD 72.74
Yorwaste Ltd	Trade Bin Rental Charge - 1.1.16 to 31.3.16	7.20	288.72
	Yorwaste Collection Charge 1.10.15 to 31.12.15	140.76	
	Yorwaste Collection Charge 1.1.16 to 31.3.16	140.76	
Julie McLuckie	Postage - General Admin	12.42	110.65
	Christmas Thank You Gifts - S145 Village Events	71.23	
	Mileage - 60 x 0.45p - General Admin	27.00	
Mr Atkinson	Mobile Phone Top Up	Cemetery	10.00
Mr Collins	2 x Graves dug and shuttered	Cemetery	200.00
HDC	Council Tax for 105 High Street	General Admin	137.74
Mr Greenwell	Christmas Events	S145 Village Events	200.00
<b>TOTAL</b>			<b>2276.54</b>

**1.2 Receipts**

<b><u>Customer</u></b>	<b><u>Reason</u></b>	<b><u>Other data</u></b>	<b><u>Value £</u></b>
Mrs Bailey	Garage Rent	Misc	25.00
Ms Readman	Memorial Bench Payment	POS	660.00
GADC	Repayment for architect work	Misc	1216.95
Ayton Funerals	Burial Fee	Cemetery	674.00
W Storey	Interment of Ashes and Plaque on memory wall	Cemetery	106.00
W Storey	Interment of Ashes and Plaque on memory wall	Cemetery	106.00
Lords Monumentals	Erection of the headstone	Cemetery	105.00
Ayton Funerals	Interment of Ashes	Cemetery	67.00
<b>TOTAL</b>			<b>2959.95</b>